

MES Johannesburg Needs list

| PROGRAMME | NEEDS LIST | CONTACT |
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| Human Resource | <ul style="list-style-type: none"> • Branded Coffee Mugs & Key Holders for Staff • Sponsors for Staff Training • Bursaries for Staff Children • Staff Camps & events • Employee Handbook | Portia Nyoka Office: 011 725 6531 Physical Address: 5 th Floor HCC Building 16 Kapteijn Street Hillbrow |
| Assessment Centre | <ul style="list-style-type: none"> • PA System • Office Furniture • A vehicle (preferably Avanza) • Child friendly room with toys • GPS • Cell Phone • 3 x 25L Buckets • 100 plastic cups/tumblers • 100 Plastic Plates • 2 x 60cm wooden spoons • 3 x Large Stainless Steel serving spoons • 2 x 20L plastic bowls with lid • 3 x 25L Cooking Pots | Zodwa Mathye Office: 011 0234 500/1/2/3 Mobile: 076 326 5180 <u>Physical Address:</u> 311 Smit and Bunket Street, BG Alexander Building, Hillbrow Johannesburg |
| MES Social Work Services | <ul style="list-style-type: none"> • Stamp • Laminating Machine • Office Furniture • Paper Shredder • Children Toys • Nappies • 2 x Vehicles • Therapy funding for children | Shirley Tlhokotsi Office: 011 942 1023 Physical Address: 353 Main Street Jeppestown |



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| | <ul style="list-style-type: none"> • Court packs for children (different ages) when social workers need to go to court with children, containing colour in books, chips and cool drink for the child. As these days are normally very long. • Comfort packs – when children need to be removed to a place of safety. We would like to offer the children (age appropriate) comfort packs. i.e. teddy bear, soft blanket etc. | |
| MES Impilo | <ul style="list-style-type: none"> • A new connection box for the cameras is required to get visual at the monitor for security. • Arts & Crafts Materials: Paint, Brushes, Colour Paper, Glue, Beads etc. • Bookshelves • Our building needs to be repainted on the inside, we have a painter, but not the funds to buy the paint or pay our painter. • We need an electronic lift. Due to staff shortage and the fact that our elderly is getting frailer, we need an electronic lift to move our full care patients out of bed. This will also hugely reduce the risk of injury to staff. • Office desks and chairs: Our IPU furniture is broken and very old. | Priscilla Totseti Office: 011 614 9914 Physical Address: 353 Main Street Jeppestown |
| Skills Development: Training Centre | <ul style="list-style-type: none"> • Signboards around BG Alexander Building • Pull-ups • Overhead Projector in Computer Lab • Cleaning Equipment (hard brooms, refuse bags, Hard hand gloves) • Software to auto-mark examinations • 20 Computers • Big Blinds • I-shield system for Internet usage • Refurbishment of reception area | Cecilia Mkhonto /Ludwig Modiba Office: 011 023 4500 Physical Address: BG Alexander c/o Smit & Banket Street Hillbrow |



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| ECD | <ul style="list-style-type: none">• 12 Cots for babies RP• Prams and walking rings for babies (15)• Curtains for the whole building - 7 Rooms (RP & KA)• Steel gate in the laundry - KA• 50 adult chairs for Dinaledi - meetings• Pull- up Bed covers for crèches (366) <hr/> <ul style="list-style-type: none">• Carpets (7 rooms) @ All 3 crèches• Lockers for kids and staff @ All 3 crèches• Photo boards @ All 3 crèches• Signboard on main road @ KA• 60 adult Chairs for parent meetings @ KA• Laptop - P/M• Fridge – KA• Paint required for Kids Academy Crèche.• Bar fridge for RP• 366 mattresses for crèches• 100 chair backs (covers)• 2 Swivel chairs• 3 vacuum cleaners• Face cloths• Panado Syrup/Tablets/ cough meds• 3 Swings, jungle gym/ slides• 2 Wendy houses• Party + presents for children - in November 2018• Small clocks• 2 lock up cupboards. | Radha Pillay or Evelyn Radebe Roly Poly Crèche/Pre-school/ Dinaledi Pre-school Office: 011 725 6531 (ext. 224) Mobile: 083 395 6939 <u>Physical Address:</u> 16 Kapteijn Street Hillbrow |
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| Social Relief | <ul style="list-style-type: none"> • Food Parcels • Toiletry Packs • Clothing • Shoes for women • Shoes for men | Pieter Bosch pieterb@mes.org.za Office: 011 023 4500 Mobile: 074 369 2411 Physical Address: Assessment Centre BG Alexander Complex |
| Residential Care | <ul style="list-style-type: none"> • Uniforms for Security Officers: shirts, pants, socks, shoes, security torches, name tags. • Uniforms for MES Drivers: shirts, pants, socks, shoes, name tags. • PPE for Cleaning & Maintenance Staff: Overalls, gloves, safety shoes. • Industrial vacuum cleaner. • Petrol lawnmower • Petrol edge cutter • Sponsorship for training staff in: a) 4 x Fire Fighting marshals b) 6 x First Aiders c) 2 x OHSA reps • Toiletries: bars of soap, tooth paste, body lotion/creams, face cloths, roll on, sanitary pads, tooth brushes. • Single bed mattresses. Preferable new. | Nico Coetzee Office: 011 725 6531 Physical Address: 5 th Floor HCC Building 16 Kapteijn Street Hillbrow |
| Grow | <ul style="list-style-type: none"> • Laptop Speakers • Flip Chart Stand • Expansion of Containers | Bongani Nxumalo Office: 011 042 7083 Mobile: 072 278 0561 Physical Address: Resdoc Building Cnr Edith Cavell & Esselen Hillbrow |



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| <p>Programme: Youth Enrichment</p> | <ul style="list-style-type: none">• Couches• Fridge• Cutlery• Garden tools• Blinds/curtains• Shower curtains• Board games• Kettle• Gas stove/oven• Stationary pens, pencils, exam pads• Balls, soccer balls, netball balls• Plastic table cloths• Clear containers for décor | <p>Meriam Moreki Office: 011 023 4500 Physical Address: 311 Smit & Banket Street BG Alexander Building Hillbrow</p> |
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